

Wimbledon Foundation and Battersea Power Station Foundation

Wandsworth Innovation, Skills and Empowerment (WISE)

PROPOSAL SPECIFICATION

1 ABOUT YOUR ORGANISATION

- 1.1 Organisation background and aims (briefly describe your organisation 250 words max)
- 1.2 Organisation type (please provide charity number and/or company number if you have one)
- 1.3 How many paid staff (full-time and part-time) and volunteers does your organisation have?
- 1.4 How many trustees/management committee members/directors does your organisation have? Please give an indication of their area of expertise and/or professional background.

2 ABOUT YOUR PROJECT

- 2.1 Project Summary (briefly summarise your project idea 50 words max)
- 2.2 Proposed approach to delivery (500 words max)

This leadership project will provide a bespoke personal and professional training programme to leaders of Wandsworth community organisations (who have been operating for at least a year). Could you give details on how you would develop a training programme for this cohort? Please give us a step by step account, describing:

- Recruitment: how you would approach recruiting participants and how many participants would benefit per cohort?
- Activities: what your support will consist of, how and where it will be delivered
- Knowledge sharing: e.g. mentoring, events

2.3 Monitoring and management (500 words max)

Explain how you will monitor progress and report on outcomes. What systems do you have in place to record activity and impact? How will you review performance data during the project and use this information to improve delivery? What outcomes should we expect from this programme?

2.4 Project timeline

Provide an outline schedule of proposed activities and timelines for a three-year programme launching March 2019 onwards. We suggest a 6-12-month programme for participants before becoming part of a graduate network but interested in other structures.

2.5 Why do you think this will work? (500 words max)

Why do you think your approach will enable community organisation leaders to improve their resilience and impact? What are the main barriers and issues faced by leaders of medium sized community groups, and how do you know this? Please give examples of the practical outcomes for some of the organisations you have worked with. Tell us about any input that community groups have had in the design of your project.

2.6 Sustainability (300 words max)

The funding is available for a three-year period. How will your project continue to benefit the Wandsworth Voluntary and Community Sector groups after this? How will you encourage knowledge sharing between VCS in Wandsworth?

2.7 Budget

The total grant available to the successful applicant to deliver the programme is £40,000 per year for three years. Please attach a breakdown of all project related expenditure and income.

Please note that we require a detailed breakdown of each line item. Please do not say simply 'management costs', for example. We need to know what management costs consist of and how you calculated the figure you are requesting.

3 RELEVANT EXPERIENCE

3.1 Track Record (500 words max)

Please give details of your track record in delivering training or leadership programmes to VCS organisations (especially in Wandsworth). Include details of project funding, groups targeted, and performance.

3.2 Partnership Work (500 words max)

Please give details of your organisation's links with other support services and agencies relevant to this work (e.g. specialist trainers, other capacity building organisations etc). Please give examples of partnership working that you have been involved with.

3.3 References

We would like to speak to two representatives of organisations that have worked with you (ideally, at least one should be connected to Wandsworth). By providing their names and contact details below we will assume that you will have alerted them to the possibility of our contact. Please be aware that we may undertake other conversations about your organisation or proposed project/service with individuals that we believe have relevant knowledge or expertise (e.g. experts in the field, other funders, various Foundation contacts or advisers).

ADDITIONAL DOCUMENTATION

Please ensure the following documentation is included with your application:

- Constitution or Governing Document
- Current Organisational Diagram
- Latest Annual Report/Accounts (only necessary if not on Charity Commission website)
- Job Descriptions for relevant posts (i.e. those which this grant would fund or part-fund) or if the work would be carried out by existing members of staff/consultants, their CVs
- Any relevant independent evaluations

PRIVACY POLICY

By submitting this application, you confirm that you (as the main contact for this application) are authorised to apply for a grant from the Wimbledon and Battersea Power Station Foundations. You also confirm your understanding that:

- Your application could be made invalid if you make any false or misleading statements at any stage during the application process or knowingly withhold any information.
- Any grant offer is conditional and subject to the submission of relevant documents and information.
- You agree to the Wimbledon and Battersea Power Station Foundations use of your contact details in relation to the WISE Fund and other activities run by the Foundations by email, phone and post.

Please confirm that you understand and accept the privacy and information sharing policies set out by The Wimbledon Foundation and Battersea Power Station Foundation in your proposal.

Please see below links to the privacy policies of both Foundations:

http://www.wimbledon.com/en_GB/aboutwimbledon/privacy_policy.html

<http://bpsfoundation.org.uk/privacy-policy/>